



## **ADVANCE NOTICE OF ANNUAL GENERAL MEETING**

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Notice is hereby given that the annual general meeting of the West End Business Improvement Association (WEBIA) will be held:

Time: **Thursday, September 24, 2020**  
**5:00 pm to 6:00 pm**

Location: **Listel Hotel Vancouver**  
**1300 Robson Street**

**Zoom video link to be circulated to all registered members.**

**We will also accommodate up to 15 people in-person at Listel Hotel. Please advise if you prefer to participate in-person. WEBIA staff will maintain a list on a first come, first serve basis. Contact Stephen Regan at [s.regan@westendbia.com](mailto:s.regan@westendbia.com)**

### **Agenda Highlights**

- ✓ Review the WEBIA's activities and accomplishments for the past year and plans for 2021 to 2026.
- ✓ Receive and approve the Auditor's Report for the year ending March 31, 2020
- ✓ BIA Renewal Vote
  - To approve BIA renewal for a term of five (5) years
  - To approve a funding ceiling for the 5 year renewal term
  - To approve a renewal year budget for 2021-2022 (note 0% levy increase)
- ✓ Elect Directors

Please find enclosed the AGM Registration Form & Membership Application, and the Five Year Strategic Framework including the a Five Year Levy Forecast and 2021-22 Proposed Budget. The slate of directors for 2020-2021 is below on page 2. To conserve paper, our audited Financial Statements for the year ended March 31, 2020 and Minutes from the 2019 AGM are available on our website at [www.westendbia.com](http://www.westendbia.com). These documents will also be emailed to all area property owners and businesses for whom we have an email address. If you would like to receive a hard copy of this material by mail, please contact Stephen Regan.

## Voting Requirements

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To be eligible to vote at the AGM you must be a class '5' or class '6' property owner or tenant within the WEBIA's boundaries, or have a signed lease for an unexpired term of no less than six months from the date of membership application.

You must also complete the AGM Meeting Registration Form & Membership Application (included) and return it to the office at #411 – 1033 Davie Street on or before Thursday, September 17, 2020.

If you are eligible to vote and cannot be present via zoom video call or in person, another voting member may be appointed as your proxy. Proxies must be received by the WEBIA office no later than 48 hours (excluding Saturdays, Sundays and holidays) in advance of the AGM. For detailed instructions on the proxy procedure, contact Stephen Regan, WEBIA Executive Director, at (604) 696-0144 on or before 5:00 pm Monday, September 21, 2020.

## 2020-2021 NOMINATIONS COMMITTEE SLATE OF DIRECTORS

Below is the slate of candidates received, vetted and approved by the nominating committee as of July 24, 2020.

As per bylaw 27.3, the process for additional nominations will close August 10, 2020 (45 days prior to AGM) – nominations forms have previously been circulated via email and mail. If you require another form, please contact Stephen Regan [s.regan@westendbia.com](mailto:s.regan@westendbia.com).

### CANDIDATES

Name	Company	Comments
Lisa Arthurs, tenant	Quick Nickel Clothing	Incumbent
John Nicholson, property owner	Listel Canada	Incumbent
Mary Phelps, tenant	VanCity	Incumbent
Andrew Arrica, property owner	Hollyburn Properties	Incumbent
Allan MacIntosh, tenant/property owner	TD Bank	Incumbent
Kathy Korcsok, tenant	The Sauce	New